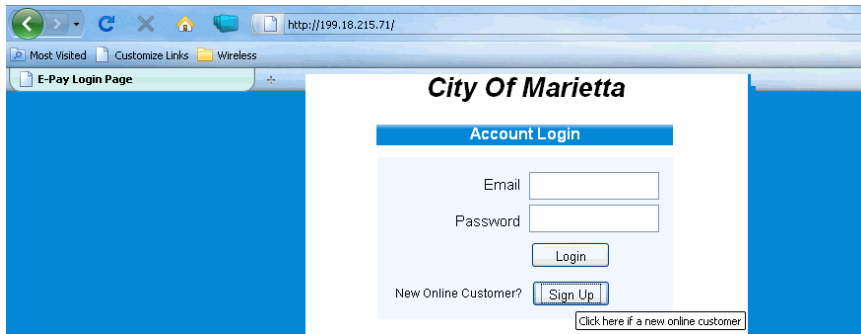


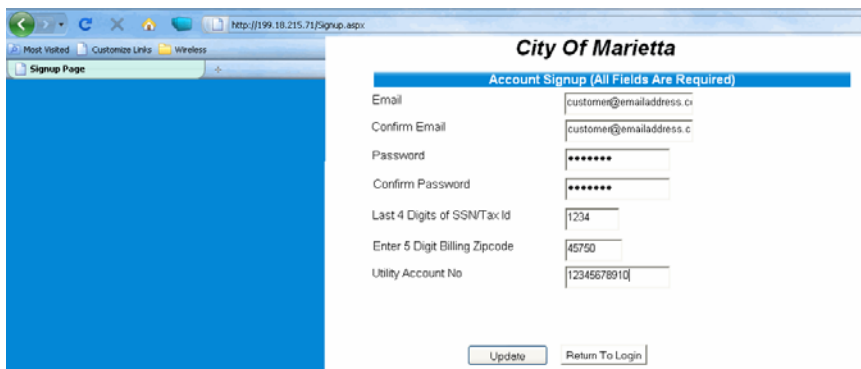
Step 1) Either click on the online bill paying link from http://www.mariettaoh.net/services/bill_pay or go directly to <http://199.18.215.71/>

Step 2a) For new customers: click on the “sign up” button and then go to Step 3.

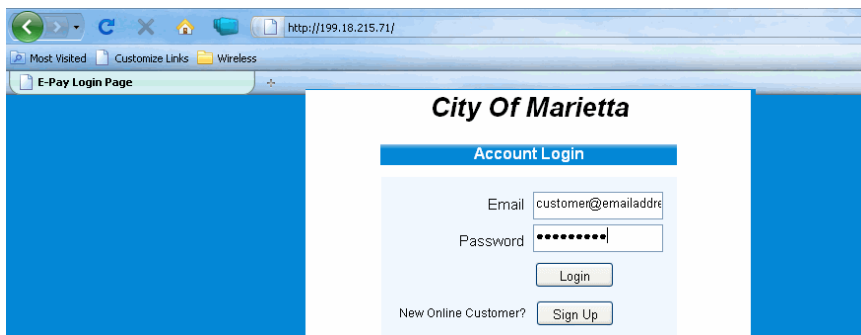


Step 2b) For existing customers go directly to step 4.

Step 3) For New Customers: Fill in your email address, password, last 4 digits of SSN, billing zip code and account number (from your water bill). Click on “Update” button and then click on the “Return to Login” button.



Step 4) Enter your email address and password that you just created onto the City of Marietta Account Login Page and click the “Login” button.



Step 5) Review the information on the Account Information page and click on the “Pay Now” button. You also have the option of viewing your account history, changing your profile information, and even calculating what an upcoming bill might be if you input your meter reading.

The screenshot shows a web browser window with the URL <http://199.18.215.71/Master.aspx>. The page title is "E-Pay Master Page". Below the browser window is a navigation bar with buttons for "Account", "Calculate", "History", "Profile", and "Pay All". The main content area is divided into two columns: "Account Information" and "Account Number".

Account Information		Account Number
Name	<input type="text"/>	<input type="text"/>
Service Address	<input type="text"/>	
Last Payment Date	<input type="text" value="12/23/2009"/>	
Last Pay Amount	<input type="text" value="1.99"/>	
Last Bill Date	<input type="text" value="01/29/2010"/>	
Last Bill Amount	<input type="text" value="142.07"/>	
Due Date	<input type="text" value="02/16/2010"/>	
Total Due		
142.06		
<input type="button" value="Pay Now"/>		

Step 6) Determine your payment method. Choose between e-check, debit or credit card. Fill in all required information. Click on “Review” button at bottom of page. If there are errors you will be requested to fix before continuing.

City of Marietta, Ohio

Enter
Review
Agree
Process
Receipt

Please enter your account and payment information. (no dashes, please)

Product : Utilities

Payment Method

E-Check [Where Are These Numbers?](#)

Routing Number (E-Check)

Bank Account Number (E-Check)

Birthdate

Utility Account Number

Total Amount

First Name	Middle Name	Last Name
<input type="text" value="Joe"/>	<input type="text" value="Quincy"/>	<input type="text" value="Customer"/>

E-mail Address

Daytime Phone Number (ex: 8889990000)

Mobile Phone Number (ex: 8889990000)

Billing Address

Street Address 1

Street Address 2

City

State

Country

Zip Code

Comments?

Step 7) Review your information. Click on “Continue” if correct, Click on “Back to Edit” if changes need made.

Step 8) View terms and conditions. You will have the choice to “Accept” and continue, “Leave Now”, or go “Back to Review”.

Step 9) After clicking on the “Accept” button you will see a screen that shows your payment being processed. Please do not close the browser or hit the “back” button. Doing so could cause a failure in the payment process.

Step 10) Once payment has processed, A payment information Success Page will appear, giving you the option to print a receipt to your email address , print a receipt (from home computer only) or return to account, which will also show your account balance.